

**Connecticut State Employee Campaign
Committee Meeting Minutes**

July 11, 2017

Office of the State Comptroller, Conference Room F

55 Elm Street, Hartford

1:39 – 2:57 pm

Members Present

Tim Newton, Chair (Corrections), Peggy Gray, Vice Chair (Comptroller's Office), Cindy Cannata (FOI), Kathleen Gensheimer (Judicial), Jacqueline Henry Rafiq (DOT), Ina Wilson (Education), Valerie Clark (OPM), Joshua Scollins (DAS), Charles Kistler (Retiree)

Members Absent

Sheila Hummel (DECD), Kristen Miller (OLM)

Guest

Jacqueline Kozin (Comptroller's Office Staff)

Meeting was called to order at 1:39 pm.

The minutes from the June 13,2017 meeting were approved and unanimously accepted.

-Campaign Update from Jacqueline Kozin-

There was discussion about the RFP from the United Way to be the new PCFO. There were questions about the budget that Jacqueline K. would ask clarification on: what is the management fee, what is included in the campaign materials, why are paper pledge cards included when they are donated and to please exclude giveaways from the budget as they are not necessary.

Josh made a motion for approval of the RFP pending final approval of the contract. Peggy seconded. Motion passed unanimously.

There was discussion about the results of the application review for participation in the 2017 campaign. Kathleen made a motion to accept the results of the application review as presented. Josh seconded the motion. Motion passed unanimously.

-Comments from Committee Members-

Cindy discussed the tennis tournament. Things are moving along well and she is working on getting food vendors.

-Federation Comments Regarding CSEC-

There were none.

Next meeting is scheduled to be in September.

Motion to adjourn by Peggy, seconded by Josh. Meeting adjourned at 2:57 pm.

Minutes respectfully submitted by Jacqueline Kozin.