

**Connecticut State Employee Campaign
Committee Meeting Minutes**

May 9, 2017

Office of the State Comptroller, Conference Room E

55 Elm Street, Hartford

1:35 – 2:38 pm

Members Present

Cindy Cannata (FOI), Kathleen Gensheimer (Judicial), Peggy Gray, Vice Chair (Comptroller's Office), Jacqueline Henry Rafiq (DOT), Ina Wilson (Education), Valerie Clark (OPM), Joshua Scollins (DAS), Kristen Miller (OLM)

Members Absent

Charles Kistler (State Retiree), Tim Newton, Chair (Corrections), Sheila Hummel (DECD)

Guest

Jacqueline Kozin (Comptroller's Office Staff)

John Rasimas (organizer of CSEC Tennis Tournament)

Vice Chair Peggy Gray called the meeting to order at 1:35 pm.

The minutes from the March 21, 2017 meeting were approved and unanimously accepted.

-Campaign Update from Jacqueline Kozin-

Jacqueline Kozin is currently coordinating the campaign until a new administrator is hired.

There was discussion regarding the application review for the 2017 campaign year. There are some items still missing from organizations' applications. Jacqueline will track them down hopefully by the next committee meeting. Peggy said that she will work on the 990s to calculate the administrative percentage for organizations who are late in returning the documents. A vote on accepting the results from the review was tabled to the next meeting, which will be June 13th @ 1:30 pm.

There was discussion regarding the RFP for a new campaign administrator. An RFP committee was formed to include committee members Tim Newton, Peggy Gray and Josh Scollins. The deadline for proposals was Friday, May 26 at 3 pm. June 1 and 2 were scheduled as possible interview days.

Discussion about the 2017 statewide chair brought forth the following suggestions: Secretary of the State Denise Merrill, Lieutenant Governor Nancy Wyman, DOT Commissioner James Redeker, DAS

Commissioner Melodey Currey, and Attorney General George Jepsen. Jacqueline will approach each individual's staff to see if they're interested in being chair.

The 2017 campaign kick-off event was discussed and Tuesday, August 29 11 am – 1 pm was identified as the preferred date. An idea for a theme was keeping people healthy. Suggestions for the event included having a blood pressure check, massage chair, tips on healthy eating, a yoga, zumba or meditation presentation.

-Comments from Committee Members-

There was none.

-Federation Comments Regarding CSEC-

There were none.

-Other Business: Tennis Tournament-

John Rasimas presented an update on the CSEC Tennis Tournament happening in September. People are starting to sign up and he's starting to approach businesses for corporate sponsorships. He also mentioned a special deal about the Connecticut Open tennis tournament – those who use a special code will get 25% off of their ticket and 50% of the profit will go to the campaign. Information was distributed. There was a question about the campaign's ability to accept corporate sponsorships. This was going to be double checked as he had permission to accept corporate sponsorships last year.

Motion to adjourn by Josh Scollins, seconded by Cindy Cannata. Meeting adjourned at 2:38 pm.

Minutes respectfully submitted by Jacqueline Kozin.