

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**CONNECTICUT STATE EMPLOYEES' CAMPAIGN  
COMMITTEE MEETING MINUTES**

**Tuesday, November 10, 2015**

Office of the State Comptroller, 3<sup>rd</sup> floor, Conference Room F

55 Elm Street, Hartford

1:32 p.m. – 1:57 p.m.

**Members Present**

Cindy Cannata (*OGA/FOI*)

Valerie Clark (*OPM*)

Jason Crisco (*Admin. Services*)

Kathleen Gensheimer (*Judicial*)

Peggy Gray *VICE CHAIR (Comptroller's Office)*

Charles Kistler (*State Retiree*)

Kristen Miller (*Legislative Mgmt.*)

Ina Wilson (*Education*)

**Members Excused**

Joseph Duberek (*Emergency Ser. & Public Protection*)

Jacqueline Henry-Rafiq (*Transportation*)

Sheila Hummel (*DECD*)

Patrick Kilby (*CHRO*)

Tim Newton *CHAIR (Correction)*

**Campaign Staff**

Jan Gwudz (*Director*)

Joyce LeBaron (*Coordinator*)

**Federation Representative**

Ann Pean (*United Way*)

**Meeting Called to Order --- Meeting Summary --- Peggy Gray**

In the absence of Chair Timothy Newton, Vice-Chair Peggy Gray called the meeting to order at 1:32 p.m. The minutes from the previous meeting of October 13, 2015 were approved, and were unanimously accepted.

**Nominating Committee Election—Peggy Gray**

Kathleen Gensheimer and Charlie Kistler agreed to volunteer to chair the Nominating Committee for Committee Chair and Vice-Chair for the upcoming year.

**Commissioners' Breakfast-- Peggy Gray & Jan Gwudz**

The annual Commissioners' Breakfast held Tuesday, October 27 from 9-10am in the Legislative Office Building's private dining room drew 35 people including deputy commissioners and two union representatives. It was agreed that by the participation and conversation that the event was worthwhile, well-received and a success, and will prove to be a boost to the Campaign.

**Campaign Update--- Jan Gwudz**

Jan reported on the donations received thus far and up for view on Giving Matters 365<sup>®</sup> amounts to \$414,971. In addition, pledge envelopes were received this day which have not yet been processed or entered so the total is more in the range of \$440,000.

Participants in the BJ's promotion, with the application posted on the campaign's web site, have been going strong. Jan reminded all that this promotion can be shared with friends, neighbors and relatives, that non-State employed people can, in fact, participate. Spreading the information can only result in more money being donated to the Campaign.

### **Tabling Events — Jan Gwudz & Peggy Gray**

The topic was broached about staffing tabling events. Jan discussed how hard it has been lately to locate charity representatives able to come to State agencies to discuss their charities. Ann Pean confirmed from a statement made at the meeting that staffing is down and it is hard to permit a charity staff member to be away from their offices for up to 4 hours at a time. Jan is still able to be successful at finding some who are willing to participate. The general consensus is that having a representative to knowledgeable speak about their particular cause is valuable to those interested employees who want to learn about the work it does.

### **Round Table Discussion and Agency Results by Committee Members —Peggy Gray**

Cindy Cannata discussed a dress down day in her office and reported that last year 14 out of 15 persons at her office participated in this event.

Kristen Miller was proud to report that a Dress Down Day at Legislative Management resulted in a \$1,012 gift to the Campaign.

Kathleen Gensheimer explained that whereas Judicial cannot do a dress down day. However, a few Judicial locations may be holding a fundraiser.. Judicial employees will be entered into a drawing when they return a pledge card, with or without a donation. Additionally, she shared that Judicial has hired new marshals and she will be sitting at a table outside of their initial orientation to provide Campaign information and literature to promote charitable giving.

Jason Crisco praised the Dept. of Administration's coordinator who he says has done a wonderful job. He cited a Power to the Pink day held in October that raised over \$1,000 because of her efforts. She is also doing another fundraiser for Veterans' Day.

Valerie reported that while her average per donor is higher than last year, but total participation is down. She mentioned that the annual Soccer Game was well attended and that all of the pizza was sold.

Ina Wilson offered to help get a coordinator in place at Grasso Tech.

### **New Business and Meeting Adjournment — Peggy Gray**

Peggy asked if the group would like to have lunch together at our next meeting. All agreed. Jan will send out a menu, take orders and collect the bill for each order from the Committee members. Therefore the conference room has been reserved for 12:30 pm so the lunch can be served before the start of the December meeting.

A motion was presented, seconded and accepted to end the meeting at 1:55 p.m.

**REMINDER: NEXT MEETING IS: December 8, 2015**

*(Respectfully submitted by Joyce LeBaron)*